



Interview Skills Day 1

INTERVIEW UNDERSTANDINGS



UNIQUE INTRODUCTIONS

Before



After



OUR EXPERIENCES

Before
Personal
interviews

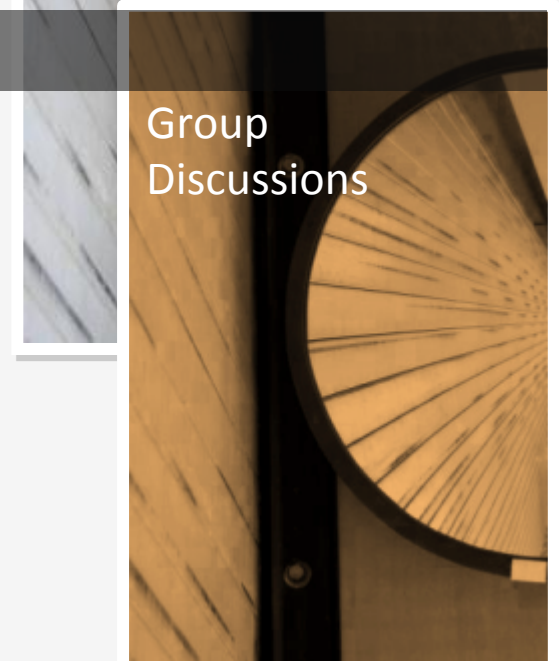
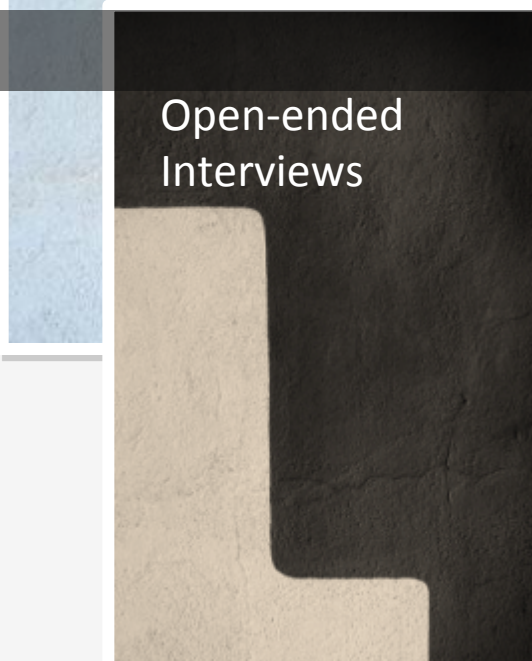
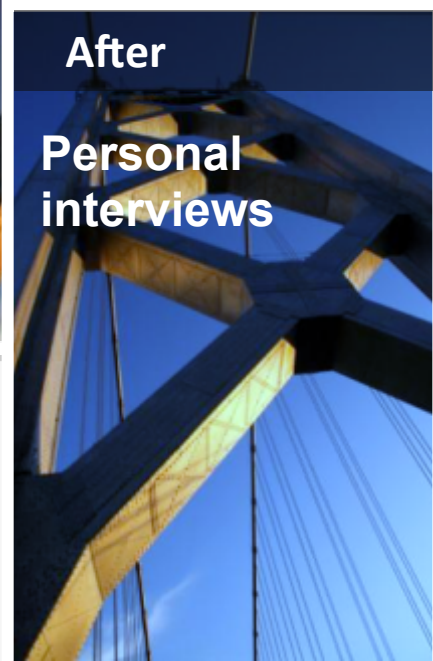
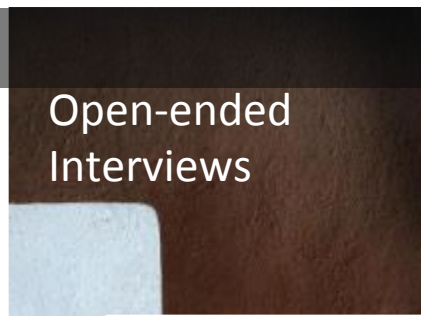
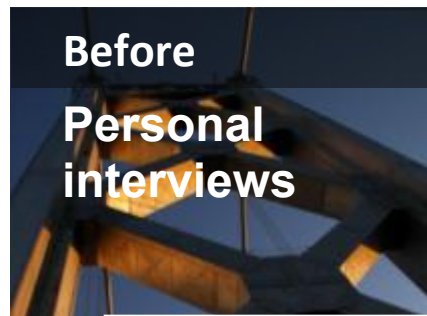
Open-ended
Interviews

Group
Discussions

After
Personal
interviews

Open-ended
Interviews

Group
Discussions



PURPOSE OF AN INTERVIEW



OVER ALL VIEW BETWEEN THE INTERVIEWER AND THE INTERVIEWEE

PURPOSE OF AN INTERVIEW – DETAILED VIEW

Accurately assess competency, fit and motivation

Prevent good candidates from being improperly assessed

Clarify real job needs, demonstrate to the candidate that the assessment is professional, and that the company has extremely high hiring standards

Shift the decision to career growth rather than compensation maximization

INTERVIEW QUESTIONS



SELF INTRODUCTION

HELLO
MY NAME
IS



WHAT DO YOU KNOW ABOUT OUR COMPANY?



WHAT ARE YOUR GOALS/
WHAT IS YOUR AIM?



WHAT CAN THIS COMPANY EXPECT FROM YOU?

8. Why do you want to work with us?



More likely than not, the interviewer wishes to see how much you know about the company culture, and whether you can identify with the organization's values and vision. Every organization has its strong points, and these are the ones that you should highlight in your answer. For example, if the company emphasizes on integrity with customers, then you mention that you would like to be in such a team because you yourself believe in integrity.

It doesn't have to be a lie. In the case that your values are not in line with the ones by the company, ask yourself if you would be happy working there. If you have no issue with that, go ahead. But if you are aware of the company culture and realize that there is some dilemma you might be facing, you ought to think twice. The best policy is to be honest with yourself, and be honest with the interviewer with what is it in the company culture that motivates you.

Useful materials : • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers

• topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews

UNEXPECTED INTERVIEW CALL

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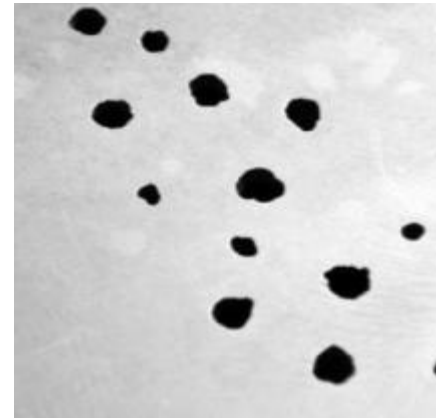
4 Strengths



4 Areas of Improvement



Five Years from Now



Career Growth

Innovation and Creativity



Adjustable to Change



BEHAVIOURAL QUESTIONS



GETTING NOTICED



sample questions

STAR stands for
Service
To
All
Relations”

BEHAVIOURAL AND LOGICAL /ANALYTICAL REASONING QUESTIONS

How to reply to competency based interview questions

THE STAR METHOD

Situation

Give some context to your story (When, Who, Where, What...)

Task

Explain what you needed to do and what goals you needed to reach

Action

Explain what you did, why and how you did it and which tools you used

Result

Quantify the results (eg. increased sales by 10%). Tell if you'd have done things differently

”

Failing to prepare
is preparing to fail

Benjamin Franklin

Suggested Readings :

[http://](http://www.goddessofpublicspeaking.com.au/blog/public-speaking/hello-world)

[www.goddessofpublicspeaking.com.au/
blog/public-speaking/hello-world](http://www.goddessofpublicspeaking.com.au/blog/public-speaking/hello-world)

[http://www.wikihow.com/Identify-Your-
Strengths-and-Weaknesses](http://www.wikihow.com/Identify-Your-Strengths-and-Weaknesses)

[http://work.chron.com/important-
attitude-job-interview-18776.html](http://work.chron.com/important-attitude-job-interview-18776.html)

[http://www.totaljobs.com/careers-
advice/interviews/body-language](http://www.totaljobs.com/careers-advice/interviews/body-language)

[http://www.plu.edu/career/students/
studentsinterview-resources/
professional-appearance/](http://www.plu.edu/career/students/studentsinterview-resources/professional-appearance/)

